

University of Central Lancashire London Turnitin Submission Guide



University of
Central Lancashire
London



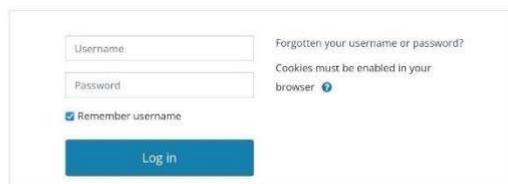
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Submitting your Assessment on VLE

STEP 1:

Go to <https://uclan.london/login> and log-in with your **username** and **password**. Your Username is a seven-digit Student Code, e.g. **5XXXXXX**, and the Password is your six-digit Date of Birth, e.g. **DDMMYY**.



Username

Password

Remember username

Log in

Forgotten your username or password?

Cookies must be enabled in your browser ?

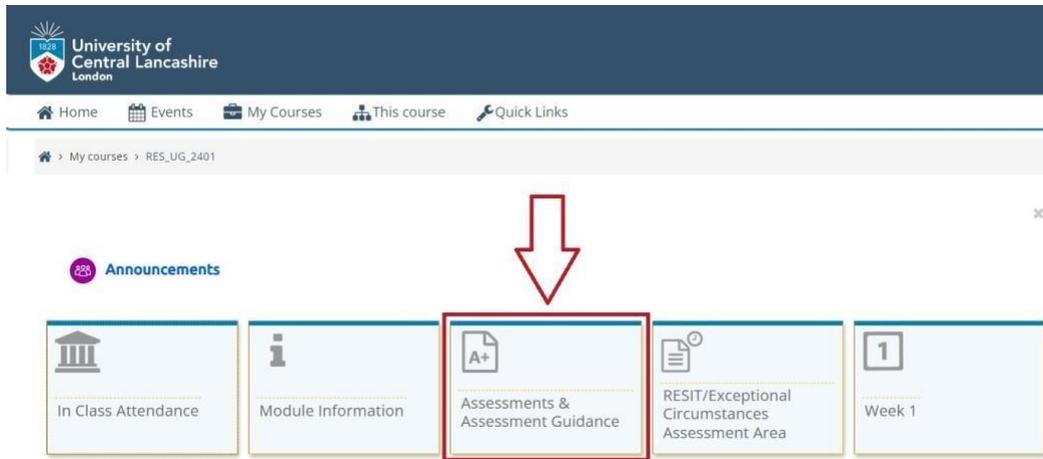
STEP 2:

Once you logged in to your VLE account, click on the title of the module that you want to submit an assignment for. e.g. **(8864T1) Research Skills**.



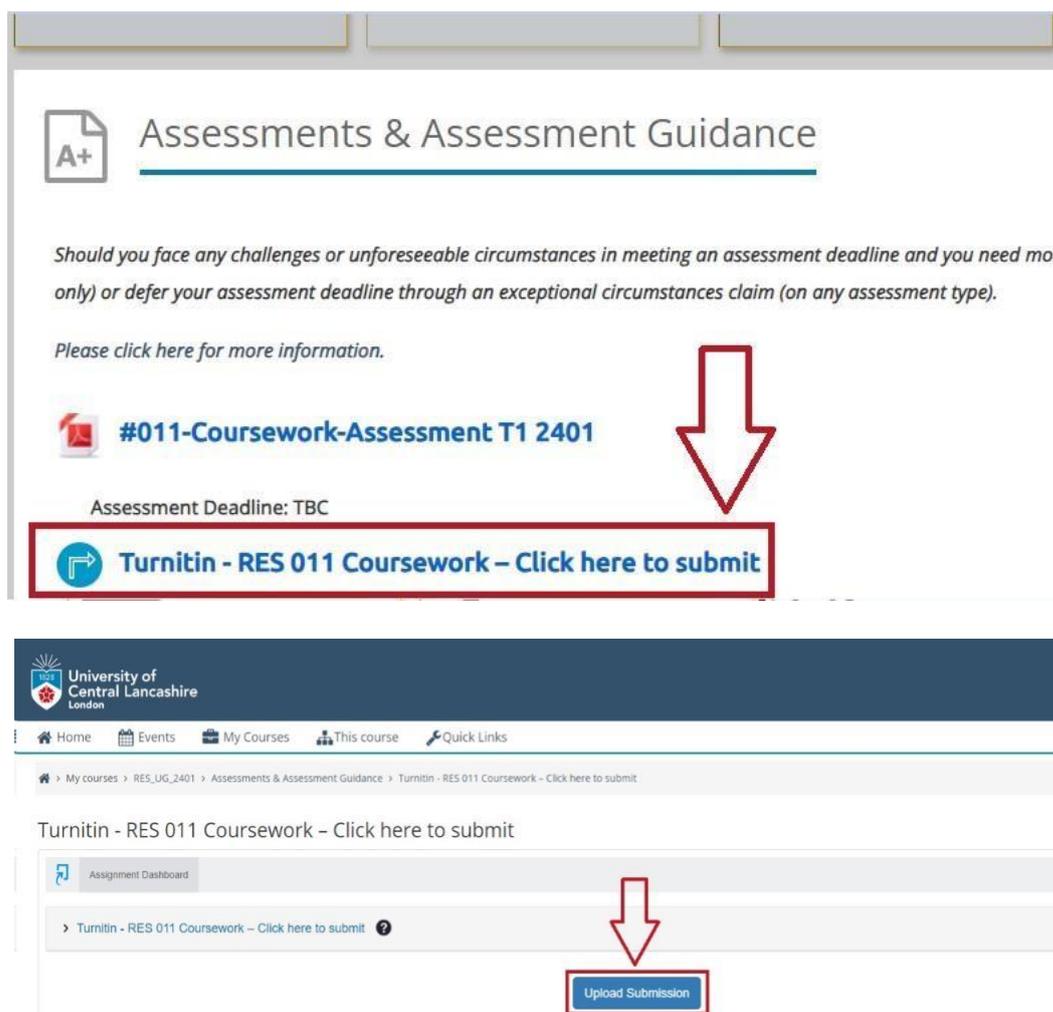
STEP 3:

Then click on the 'Assessments & Assessment Guidance' tab.



STEP 4:

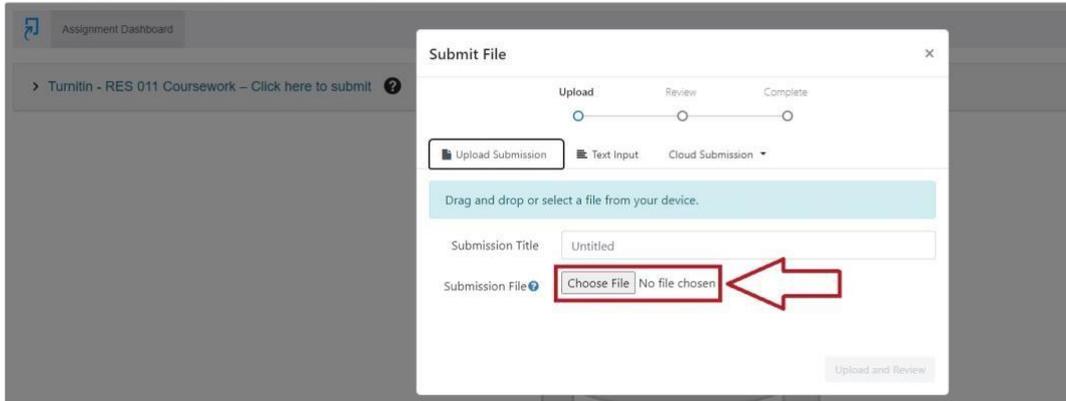
Click on the Turnitin submission link and select 'Upload Submission'.



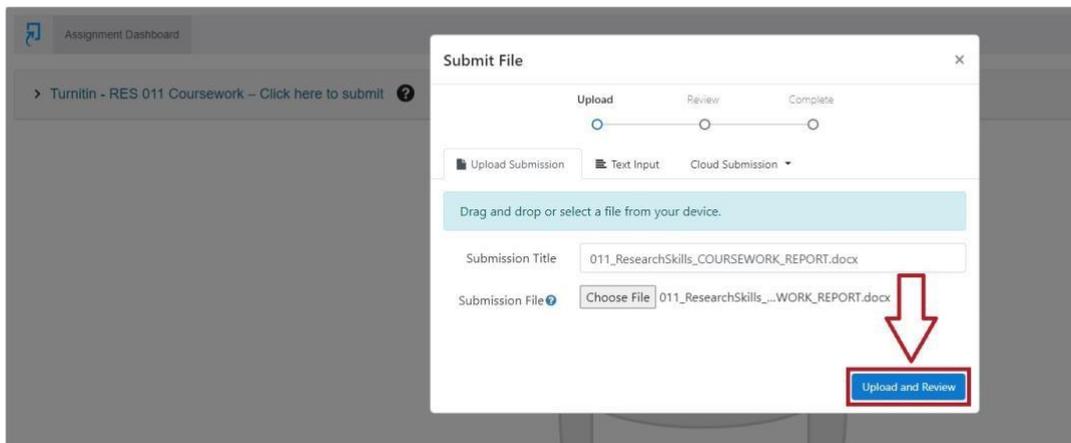
STEP 5:

To upload a file from your computer, click **'Choose file'** and select **'Upload and Review'**.

Turnitin - RES 011 Coursework – Click here to submit



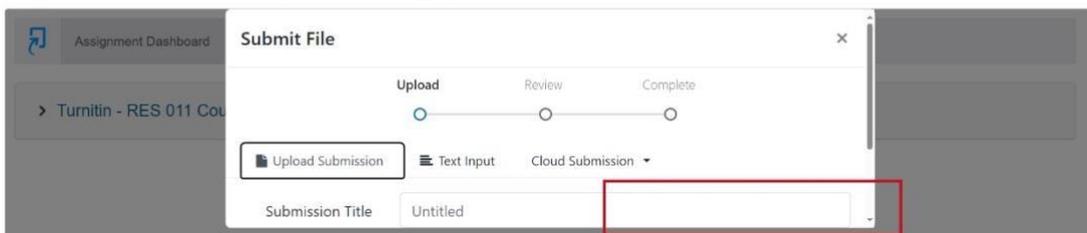
Turnitin - RES 011 Coursework – Click here to submit



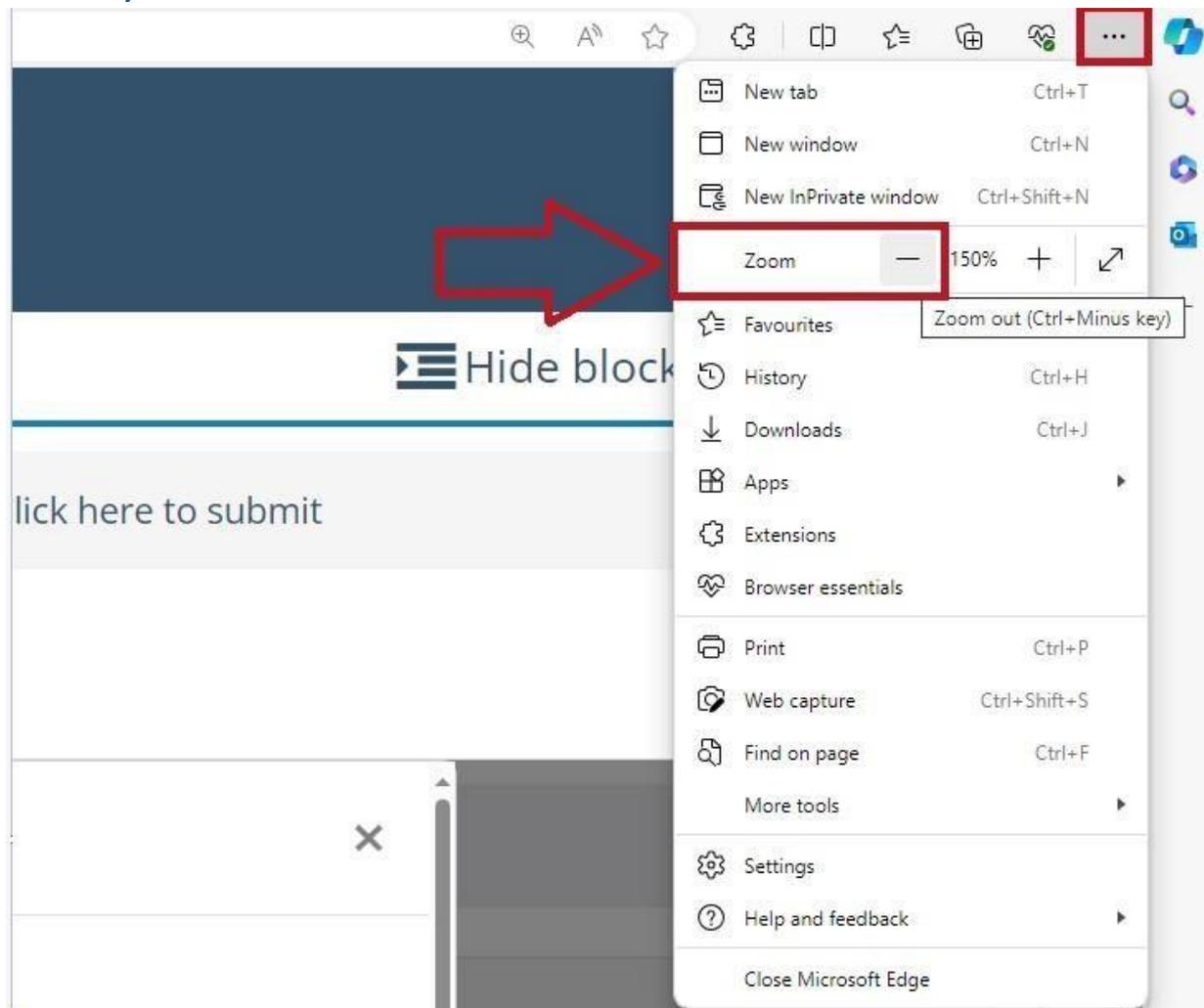
If you are unable to see the **'Upload and Review'** button, you need to zoom out your screen by selecting control option of the right-side screen, as shown below:



Turnitin - RES 011 Coursework – Click here to submit

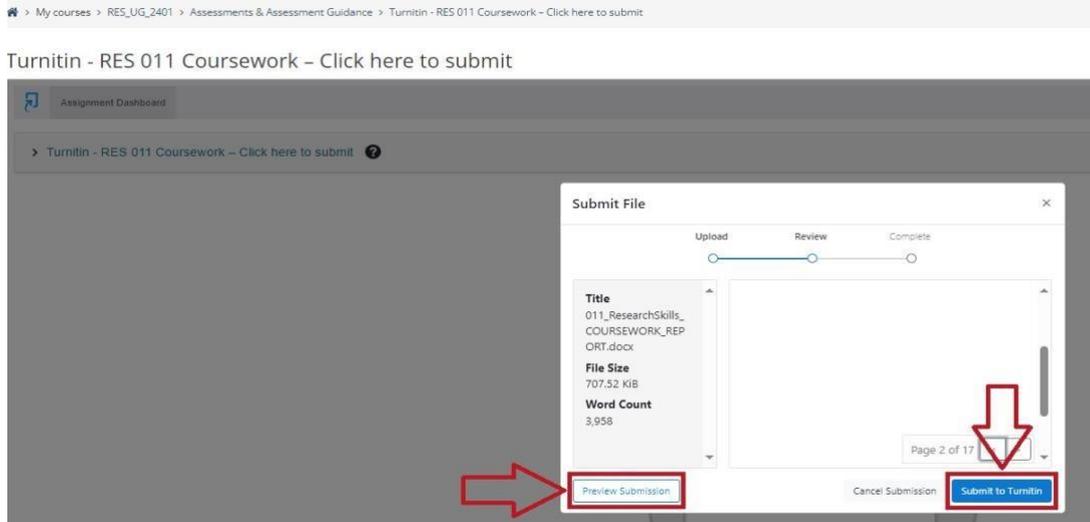


Click on the  three dots at the upper right corner of the browser page, navigate to the Zoom option from the drop-down menu, and then change the zoom percentage by hitting the minus key.



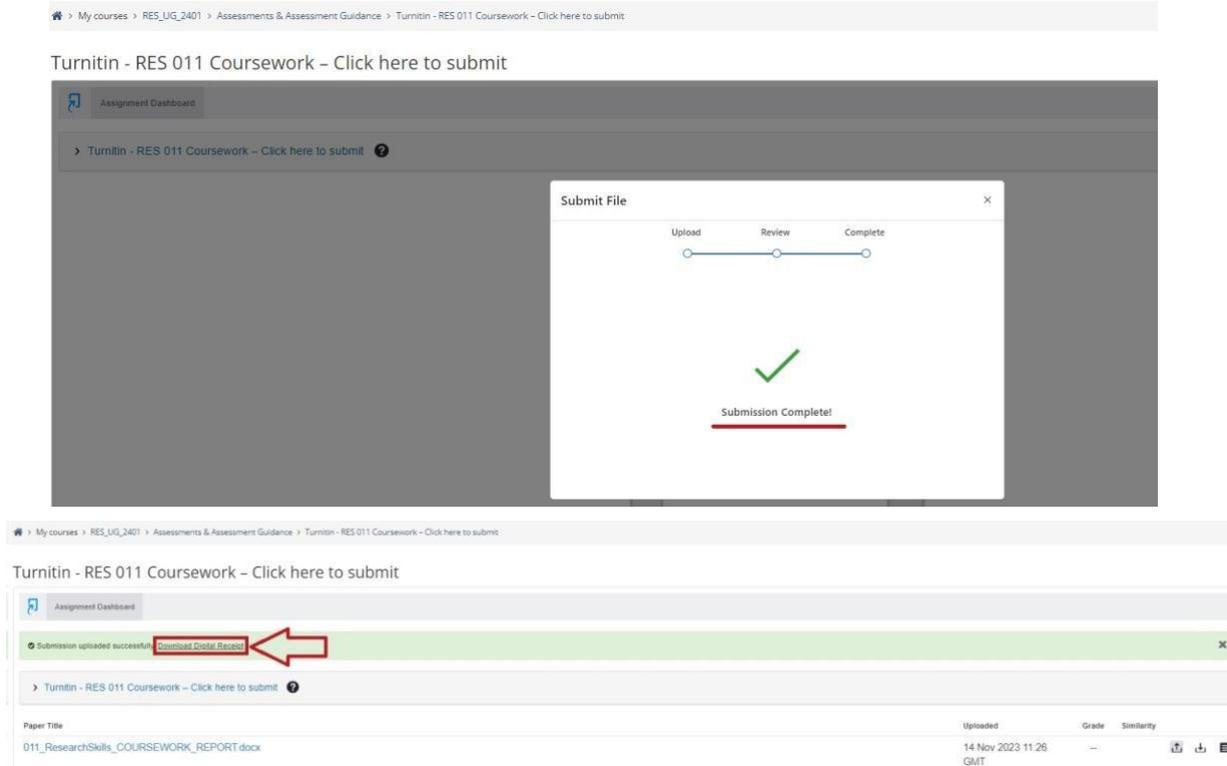
STEP 6:

Once you have uploaded your assignment, you can preview your submission. If you are happy with your assignment, then click **‘Submit to Turnitin’**.



STEP 7:

You will then see **‘Submission uploaded successfully’** highlighted in green and you are able to download your submission receipt to your device by clicking on **‘Download Digital Receipt’**.



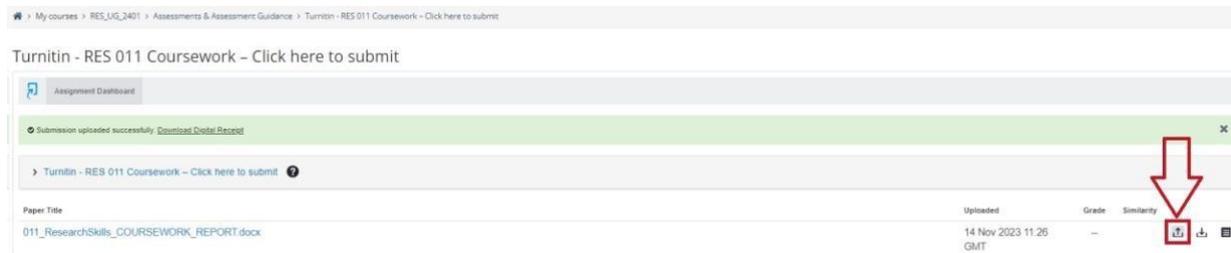
STEP 8:

To check your Similarity score, refresh your browser page, as shown below:



STEP 9:

Please note, that you are able to resubmit your coursework 3 times **before the deadline**. To resubmit your coursework, select the resubmission option, as shown below:



Contact Us Information

For more information or further assistance on **Turnitin Submission**, please contact
Learning Resources Centre:

learningresources@london.uclan.ac.uk

Alternatively, join **LRC Online Live Support Chat** from the link below:

<https://zoom.us/j/981273572066809>

Our LRC Online Live Support Chat Opening Hours:

Term-Time hours:

Monday - Friday 9:00 – 17:30

Saturday - 9:00 – 16:30

Non-Term-Time hours:

Monday - Friday 9:00 – 17:30